

# Medior Project support / Jr. Project manager

A mission that matters To achieve its climate goals, the Netherlands is committed to achieving carbon-free electricity. Nuclear Energy Organisation Netherlands (NEO NL) contributes to this by building and operating two new nuclear power plants, on behalf of the government. It is one of the most ambitious energy projects the Netherlands has ever seen. At NEO NL, your work will directly contribute to this national ambition and make an impact that lasts for decades. To make this assignment a success, we need extraordinary people. People like you.

For the start-up phase of NEO NL, we are looking for a Medior Project support / Jr. Project manager.

**Your assignment** You play a crucial role in ensuring the smooth execution of our ambitious program. Supporting the program and project managers across the board, you bring coherence, structure, and a clear overview to complex initiatives. Acting as the vital connecting link between various projects and programs, you carefully monitor all interfaces. You ensure that vital information is shared timely, completely, and unambiguously across the board. Furthermore, you coordinate and support standardized PMO planning, track progress, and handle reporting. You actively contribute to process improvements within the program, identifying risks and bottlenecks early on and translating them into concrete actions. With your structured approach, sharp eye, and proactive attitude, you facilitate all stakeholders in achieving our shared objectives effectively.

## Your background and experience

- You hold a completed higher education degree (Bachelor's or Master's level).
- You bring at least 2 years of professional experience as a junior project manager, project support officer, or in a PMO role.
- You are highly proficient in the standard MS Office suite (Word, Excel, PowerPoint) and project management tools such as JIRA and MS Project.
- You have an excellent command of both the English and Dutch languages, written and spoken.

## We also value if you have:

- Experience with established project management methodologies such as PRINCE2 or IPMA.
- Basic programming skills and/or experience with PowerBI (considered a strong advantage).

## Competencies

- **Analytical and strategic insight:** You quickly grasp complex information, effortlessly separate the wheat from the chaff, and maintain a strict focus on quality and safety.
- **Organizational strength:** You work in a highly structured manner, bringing order and setting priorities which is essential within our precise work culture.
- **Resilience:** You operate smoothly and effectively in a dynamic, complex environment, maintaining a clear overview at all times.
- **Assertiveness:** You stand your ground, dare to ask critical questions, and form your own well-substantiated opinions.
- **Connecting communication:** You are proactive, communicate clearly, and collaborate effectively with a wide variety of stakeholders.

## What we offer

- A strong and committed team – Become part of a diverse and ambitious team of 100 professionals who share a common goal and mission.
- A culture of trust and ownership – We believe in responsibility, collaboration, open communication, and a safe working environment.
- Dynamic environment – Experience the energy of building a new organisation step by step, and two nuclear power plants that will help the Netherlands for many decades from now.

About the organisation NEO NL is a state-owned company. Our mission is clear: deliver long-lasting nuclear energy solutions that support the Dutch ambition of climate neutrality. With unmatched standards of quality and safety, and driven by deep expertise and responsibility, we are creating a resilient energy system while advancing nuclear knowledge for generations to come. At NEO NL, you won't just have a job, you will have a once in a lifetime opportunity to ensure the Netherlands becomes less dependent of fossil fuel, and to have clean and reliable energy for generations to come. You will be part of an ambitious, supportive, and international team, working at the forefront of policy, technology, and society. This is your chance to make history. Join us and

be part of something that lasts.

Want to know more? Please contact our Talent Acquisition Manager, Jacob Faber, at

j.faber@minezk.nl For more information, visit: [www.neonl.com](http://www.neonl.com)

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